CONFIDENTIAL

15 December 54

MEMORANDUM FOR: Colonel White

SUBJECT

: Commo Request for one Position increase

in Personnel Ceiling

1. The attached proposal covers one ceiling position increase for the Office of Communications to permit the placing of an additional man at

25X1A

25X9

- 2. The request for increase is based on the fact that Commo has at present an on-duty strength which equals its T/0.
- 3. The figures relating to Commo as of 31 October 1954, as set forth in the Personnel Statistical Review are as follows:

T/O Positions

On Duty In Process

TOTAL

4. Although the on-duty strength does not itself exceed the T/O, if all recruitment requests in process were to come thru, they would exceed the T/O by 35. On this basis, then, they appear to be entitled to an increase.

5. Recommend approval.

25X1A

